

**Second Year B.Com (Open Book Exam), September/October 2020**

**(SLM New Scheme)**

**English Language**

**English for Commercial Purpose and Drama**

**Time: 3 Hours**

**Max. Marks: 80**

**Instruction: All sections are compulsory:**

**SECTION – A**

Answer **any four** of the following **(4x5=20)**

1. Write a letter of enquiry to Maya Food Industry, regarding the various instant food items available to wholesale dealers, for the best business terms.
2. Write a letter of complaint to 'Sudarshan Silk Sarees', Trivandrum regarding delay in delivery of silk sarees ordered by you.
3. Draft a letter as a biochemist to the Manager of Karnataka Bank, asking for a sufficient loan to start a chemical industry.
4. Draft a letter of application for the post of First Division Assistant in a private sector.
5. Write a circular announcing the admission of a new partner to your company.
6. Critically examine the character of Kate Keller in *All My Sons*?

**SECTION – B**

Answer **any three** of the following questions: **(3x10=30)**

7. As a member of State Health Committee, compose an online conversation on the need to take precautionary measures in order to control the spread of a pandemic.
8. Draft a conversation between Railway Executive at a station and an Executive proposing to book the tickets from Bangalore to Hyderabad with seven days break during the travel.
9. Explain the following.
  - i) The Heading.
  - II) Salutation.

III) Body of the letter.

IV) Complimentary ending.

10. Draft a letter to Union Bank of India, recommending Demand Draft facility of Rs.75, 000 to one of its old customers. Write an appropriate reply from the Head office.
11. Write a report to the Manager on obtaining a suitable premise for opening a new division of the company.

**SECTION – C**

Answer **any three** questions without omitting **Drama:** (3x10=30)

**12. Write an essay on one of the following.** (1x10=10)

- i) Deadly diseases.
- ii) Financial support for unorganized sectors.
- iii) Unpredictability of nature

**13. Write a Précis of the following passage and suggest a suitable title.**

**(1x10=10)**

Man is the maker of his destiny. If he makes partition of his time and performs his duties accordingly, he is definite to advance and succeed in life. However, if he does otherwise, he is certain to regret when it is too late, and he will have to struggle a depressed presence from day to day. To pass time is as immoral as to pledge suicide, for our life is nothing but the sum aggregate of hours, days and years. Youth is the phase of planting in life. During youth, mind is lenient and can be moulded in any design we aspire. If we miss the morning epochs in life, we shall have to regret later with no certainty and fruitfulness.

14. Write a letter of application in response to the job notification appeared in 'Deccan Herald' on 6<sup>th</sup> June 2020. (1x10=10)

15. Bring out the significance of the title *All My Sons*. (1x10=10)

16. Attempt a character sketch of Steve Deever. (1x10=10)

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