



**SPECIAL INFORMATION:-**

- If there is any correction in the Original Marks Cards if may be corrected immediately before submitting the application.
- Payment may be made through ONLINE only.
- Payment by Cheque, Postal orders or Money Transfer will not be accepted.
- Incomplete Application is liable to be rejected without assigning any reason whatsoever. REFUND OF AMOUNT IS NOT PERMISSIBLE UNDER ANY CIRCUMSTANCES.

<b>Certificate name</b>	<b>Documents required to upload</b>
<b>Provisional Degree Certificate</b>	1. Self attested Scanned copy of all marks cards of all years shall be invariably uploaded in PDF format.
<b>Migration Certificate</b>	1. Self attested Scanned copy of all marks cards of all years shall be invariably uploaded in PDF format. 2. Self attested Scanned copy of No Due Certificate from Admission Section in PDF format.
<b>Genuine Certificate (By Students)</b>	1. Self attested Scanned copy of all marks cards of all years shall be invariably uploaded in PDF format.
<b>Genuine Certificate (By Company/Institute)</b>	1. Self attested Scanned copy of all marks cards of all years shall be invariably uploaded in PDF format.
<b>Convocation Degree Certificate</b>	1. Self attested Scanned copy of all marks cards of all years shall be invariably uploaded in PDF format. 2. Scanned Copy of Passport Size Photo in jpg/jpeg format. 3. Scanned Copy of Student Signature. 4. Self Attested Scanned Copy of Affidavit by Notary(10 years ago course completed students) in PDF format
<b>Duplicate Convocation Degree Certificate</b>	1. Self attested Scanned copy of all marks cards of all years shall be invariably uploaded in PDF format. 2. Scanned Copy of Passport Size Photo in jpg/jpeg format. 3. Scanned Copy of Student Signature in jpg/jpeg format.



	<ol style="list-style-type: none"><li>4. Self Attested Scanned Copy of FIR/ Acknowledgment by Police Station in PDF format.</li><li>5. Self Attested Scanned Copy of Affidavit by Notary(Declaration) in PDF format</li></ol>
<b>Revised Convocation Certificate</b>	<ol style="list-style-type: none"><li>1. Self attested Scanned copy of all marks cards of all years shall be invariably uploaded in PDF format.</li><li>2. Scanned Copy of Passport Size Photo in jpg/jpeg format.</li><li>3. Scanned Copy of Student Signature. <i>Note: Original Degree Certificate to be handed over to Concerned convocation Section.</i></li></ol>
<b>Rank Certificate / Medal Certificate /Cash Prize Certificate</b>	<ol style="list-style-type: none"><li>1. Self attested Scanned copy of all marks cards of all years shall be invariably uploaded in PDF format.</li><li>2. Scanned Copy of Passport Size Photo in jpg/jpeg format.</li><li>3. Scanned Copy of Student Signature in jpg/jpeg format.</li><li>4. Scanned Copy of Caste Certificate (for SC/ST Students Only) in PDF format</li><li>5. Self Attested Scanned copy of Declaration Form. (Declaration Form available in Website).</li></ol>